**TRAINEESHIP OPPORTUNITY AT PRO PUBLIC, KATHMANDU**

Forum for Protection of Public Interest (Pro Public) is seeking a motivated and qualified trainee for its Civil Peace Service Program (CPSP). The program is working on various aspects of Peacebuilding and Conflict Transformation in Nepal.

Our focus of work is currently on peace research, infrastructure for peace (I4P), data evaluation and analysis, training design including trainings for local government, advocacy planning, project planning and Nonviolent Communication (NVC). Hence, we are looking for a trainee who would like to support us in these fields and deepen his or her understanding in these areas.

We offer opportunities to learn and deepen the understanding of research methodology, especially data analysis with the program SPSS, which is widely used in social sciences, and qualitative data analysis; Nonviolent Communication; support training design; insights into the work of a well-established NGO in Peacebuilding and Conflict Transformation field. The depth of trainee’s involvement will also depend on the interest, ability, and duration of the traineeship.

**Qualification:** Master's in Conflict, Peace and Development Studies running or completed or Masters in Social Science or relevant field. No prior experience is required however it will be an added value.

**Key competencies required**

* Working knowledge of word programs (Word, Excel, Power Point);
* Working knowledge of SPSS;
* Knowledge of data analysis, data input and data tabulation or interest in learning these;
* Understanding of or interest in documenting project learning such as case studies, success stories and lessons learnt;
* English to Nepali and vice versa translation and transcription ability;
* Good in both English and Nepali with Nepali typing skills or willingness to learn Nepali typing in the beginning of the traineeship;
* Keen learning attitude, reliability, and sense of responsibility;
* Good team player and communication skills;
* Trainee bringing their own laptop is preferable.

**Duration:** Three to Six months (July till December)

**Remuneration and Benefits:** As per the rules and regulations of Pro Public

**Application Procedures:** Qualified and interested candidates are requested to submit an application with recently updated CV, along with an application letter expressing your interest, possible starting date, contact number and email ID to **vacancypropublic1@gmail.com** by **no later than 11th July 2019**. Pro Public encourage candidate of diverse background, women and differently abled, to apply. Only shortlisted candidates will be contacted for a written test and interview. Telephone enquiries will not be entertained.