



Berlin Center for
Integrative Mediation

Call for External Evaluation

Pro Public, a national level non-profitable and non-governmental organization, intends to hire individuals or organizations for the external evaluation service of the project "EnActing Dialogue - Supporting Reconciliation through Playback Theatre".

Interested and qualified team of individuals or organizational consultants are requested to apply with a **brief concept proposal with motivation letter in English and organizational profile/personal resumes (max. 2 pages each)** via vacancy@propublic.org no later than 13 October 2017. Only short-listed candidates will be contacted.

The Notice and Terms of Reference (ToR) for the evaluation service shall also be available on the website: www.propublic.org from 13 September 2017 or requested saud.nary@gmail.com .



Executive Chair

Forum for Protection of Public Interest (Pro Public)

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Berlin Center for
Integrative Mediation

Project Title:

EnActing Dialogue – Supporting Reconciliation through Playback Theatre

Terms of Reference (ToR) for External Project Evaluation

Project jointly implemented by CSSP and Pro Public in 2017 in Nepal

Location Districts:

Bardiya, Banke, Dang, Rupandehi, Mahottari and Udayapur

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Terms of Reference for the Project's External Evaluation

1. Project Description

Following the Comprehensive Peace Accord (CPA) between the then Communist Party of Nepal – Maoists (CPN-M) and Government of Nepal (GoN) in November 2006, the GoN completed various aspects of the peace process i.e. demobilization, disarmament, rehabilitation, reconstruction and reconciliation in association with national and international development partners. However, reconciliation along with transitional justice is yet to address which is one of the long term and crucial aspects for sustainable peace.

In this regard, CSSP – Berlin Center for Integrative Mediation e. V. and Forum for Protection of Public Interest (Pro Public) jointly implemented the peacebuilding project “EnActing Dialogue – Supporting Reconciliation through Playback Theatre” as a bottom-up approach to reconciliation. The project was a follow-up project of the projects "Supporting reconciliation through theatre-facilitated dialogue" (2015) and “EnActing Dialogue – Community level reconciliation through theatre-facilitated dialogue” (2016). All three projects were building upon each other and were funded by the Institut für Auslandsbeziehungen – ifa with the means of Federal Foreign Office of the Federal Republic of Germany.

The aim is to support community-level reconciliation process in Nepal through theatre art that strengthens dialogue efforts in communities where high numbers of ex-combatants and conflict victims have settled. Local structures that organize interactive theatre dialogues were built in the project region to enhance empathy and deepen the healing in the conflict affected communities. The implementation of dialogue work took place in Triyuga Municipality, Udayapur, Bardibas Municipality, Mahottari, Sainamaina Municipality, Rupandehi, Tulsipur Sub-Metropolitan City (then, Bijauri VDC), Dang; Raptisonari Village Council (then, Binauna VDC), Banke and Gulariya Municipality, Bardiya.



The Playback Theatre approach¹ (In Nepali *Chautari Natak*) was introduced with technical support of CSSP and active involvement of Nepali theatre artists in 2015. The purpose is to sustain and expand the outreach of the dialogue initiatives for community level peacebuilding. Theatre-facilitated public dialogue activities are conducted to deal with the violent past and promote individual level healing and community level reconciliation. They provide a safe space to people for sharing their personal experiences i.e. pain and suffering in an atmosphere of respect, acknowledgment and empathy. The projects in 2016 and 2017 continued to deepen this approach.

The project in 2017 aims for further improving the quality of the theatre-facilitated dialogue events and works with professional theatre artists (key actors 1), local dialogue facilitators (key actors 2), local advisory committees (key actors 3). It follows a multi-track approach and seeks to reach out to national level policy makers as well (key actors 4). The project consists of 4 parts:

A) Advance Level Capacity Building of Theatre Artists (TOT Laboratory)

12 professional theatre artists were trained by the co-founder of Playback Theatre – Dr. Jonathan Fox in the month of March in the Kathmandu Valley. The goal was to deepen their understanding for theatre-facilitated dialogue work and develop and strengthen their capacities as trainers. Selected artists from the TOT have then worked for the project as trainers and backstoppers of the dialogue facilitators (DFs) throughout the year.

B) Skill Enchantment for Dialogue Facilitations (exchange journeys)

In the months of March and April 2017 three inter-district exchange meetings and skill enhancement trainings took place in Dang, Dhanusa (near Mohattari) and Bardiya. The 48 dialogue facilitators were invited to exchange their skills and jointly work on improving their Playback Theatre practice. Each meeting took place between two district groups that performed for each other (**2 performances during each meeting**) and shared their questions and learning. The training in Dang was facilitated by 5 theatre artists with the coaching of

¹ Playback Theatre is an interactive theatre form that is inspired by improvisational theatre, storytelling traditions and psychodrama. It is based on the audience's personal stories, includes music and improvised enactments and provides a strong source for individual emotional healing and social processing of the past. It has been organized at community level in Nepal for the first time in 2015 through the zivik-funded project of CSSP and Pro Public.



Jonathan Fox, the trainings in Dhanusa and Bardiya were facilitated by 2 theatre artists and the coaching of Anne Dirnstorfer (CSSP).

C) Multiplication and Follow-up at Ward Level

After the inter-district exchange meetings the DFs perform in their districts spreading the theatre-facilitated dialogue events to the village level (**16 performances on ward-level** in each district). They focus on communities with high reconciliation needs (depending on number of ex-combatants, so called conflict victims, internally displaced persons, inter-ethnic tensions etc.).

In addition, **advisory meetings** were organized with local government agency representatives, politicians and civil society representatives to involve local stakeholders in shaping the project implementation. The advisory meetings were held in the beginning of the year and after the finalization of the multiplication.

The dialogue facilitators get backstopping by Pro Public, the Integrative Mediator and the theatre artists in form of a **follow-up journey and monitoring visits**.

D) Outreach to policy makers and international and local peacebuilding community

In 2015 and 2016 documentary films were presented as products of the theatre-facilitated dialogue events.² In 2017, a storybook with selected stories that were told during the three years of project implementation is produced and launched during the out-reach activity for representatives from the peace sector at national level (government, donors, NGOs). The goal of this national-level experience sharing is to contribute to discussing the importance of psychological healing and the deeper meaning of truth sharing and reconciliation in the communities.

² The documentary can be viewed at: <https://www.youtube.com/watch?v=NeLF-nr7FSA> (2015)
And: <https://www.youtube.com/watch?v=EZ4QQ3zaeW0> (2016)



2. Objective of the External Evaluation

The objectives of the external evaluation are to:

- Assess the outcomes, impacts and results of the project in 2017 as well as long-term impacts of the projects in 2015 and 2016. The focus should be given in analyzing the project's role in supporting healing and reconciliation processes in the project areas.
- Ascertain the different perspectives of project beneficiaries i.e. ex-combatants, conflict victims, dialogue facilitators, local peace committees, political parties etc.
- Prepare evaluation report with recommendations for further project development and submit it to Pro Public/CSSP.

3. Scope of the External Evaluation

The scope of work shall be as follows:

- Review the related literatures on the Playback Theatre in relation to healing, and reconciliation i.e. papers, reports (external evaluation of 2015 and 2016, internal reports), visual materials, questionnaires and monitoring data of the project
- Assess the outcomes of project including positive and negative results and the documentation of benefits of the project in communities.
- Propose and conduct field visits to selected project districts collect opinions of the dialogue facilitators, conflict victims and other beneficiaries.
- Capture experiences and responses of storytellers, audiences and concerned stakeholders and lessons learned under the project.
- Assess the changes in social relations of community people as a result of project intervention targeted on conflict affected communities in the post-conflict scenario.
- Participate and observe the national-level outreach programme; informal interviews with its participants to assess outside perspectives at national level;
- Identify the strengths and gaps of the project and generate strategic recommendations to strengthen and replicate the project in the future.



3.1 Expected Outputs/Deliverables

The consultant shall submit the following deliverables to fulfill the requirements of the consultancy services:

- **Deliverable 1:**
An inception report by October 29, 2017
- **Deliverable 2:**
PowerPoint presentation on the preliminary findings and recommendations by November 26, 2017
- **Deliverable 3:**
1st draft evaluation report by December 6, 2017
- **Deliverable 4:**
Final evaluation report (after working in the clients' feedbacks and comments), Print and E-copy, by December 18, 2017 (including experience of the national out-reach event)

3.2 Project Locations

The selected consultant shall visit 3 to 4 of the project districts among Raptisonari Village Council (then, Binauna VDC) Banke; Tulsipur Sub-Metropolitan City (then, Bijauri VDC), Dang; Sainamaina Municipality, Rupandehi; Bardibas Municipality, Mahottari and Triyuga Municipality, Udayapur to evaluate the project. A group of the dialogue facilitators in the districts and project staffs within Pro Public will also support in coordinating during the evaluation process.

3.3 Timing and Duration

This short-term consultancy shall be professionally completed within three months (October to December, 2016). The consultancy service must be completed with the timeline and timely delivery of outputs is mandatory. The timeline is given below.

S.N.	Activities	Tentative Timeline
1.	Call for Proposal	September 15, 2017
2.	Short-listing, interview conduction and selection of successful candidate for evaluation	2 nd and 3 rd week of October, 2017



3.	Contract signing and project orientation	
4.	Inception report submission by the consultant	By October 29, 2017
5.	2 weeks of field visits and data collecting	November 2017
6.	Preliminary finding sharing and consultation	November 26, 2017
7.	Participation in national-level Out-reach programme	Beginning of November, 2017
8.	Final report submission and finalization	By December 18, 2017

3.4 Budget and Payment for the External Evaluation

The maximum budget amount for the evaluation is **NRs 500,000.00 (In word: Five hundred thousand rupees)** including VAT (if applicable) as per the rule. A proposer is required to present the cost breakdown as per need while submitting the financial cost (sample is given below).

Budget lines	Quantity	Rate	Total Costs in NRs
Daily Fees of team member (s)	...days		
Accommodation	...days/nights		
Travel Costs	Lumpsum		
Miscellaneous	Lumpsum		
.....			
VAT (if applicable)			
Grand Total:			

50% amount of the total contractual payment shall be deposited in the bank account as an advance after the acceptance of proposal, signing the contract and submission of inception report and remaining 50% shall be paid to the consultant after the acceptance of final report and financial justification.



4. Team Composition and Required Qualification

The external evaluation shall be carried out by a team of individual or team of organizational consultants comprising one **Team Leader as Evaluation Expert and two Evaluation/Research Officers**. The team composition should be reflective of competitive consultants with relevant experience, gender balance and social inclusion.

Evaluation Expert/Team Leader:

Evaluation expert is entitled to lead the evaluation study. The Team Leader is expected to be a reliable and effective project manager with strong academic background and extensive experience in conducting monitoring and evaluations of developmental projects that have a strong link to peacebuilding issues. His/ Her qualifications are to be as follows:

- Masters degree in Conflict and Peace, Sociology or Anthropology, Development Studies, and other related subject of Social Sciences.
- Minimum of 5 years of relevant professional experiences, and at least 2 years in monitoring and evaluation for peace- related projects as team leader.
- Sharp analytical understanding and sensitivity for complex community-level reconciliation and healing processes.
- Fully acquainted with outcome oriented monitoring and results based evaluation.
- Experiences with government projects/programmes or donor funded project/ programmes targeting peacebuilding or related topics.
- A proven record in delivering professional results.
- Possesses excellent report writing, communication and presentation skills.
- Fluent in English and Nepali. Familiarity with local dialects like Tharu and Madhesi would be an advantage.

Evaluation/Research Officers – 2 nos.

The Evaluation/Research Officers should have following qualifications:

- At least Bachelor's degree, preferably Master's degree in relevant subject.
- Minimum of 2 years of experience in quantitative and qualitative research including peace-related researches.



- Good interpersonal and data collection skills having sense of culture sensitivity, and report writing skills both in Nepali and English.
- Adequate knowledge of local dialects will be an advantage i.e. Tharu and Madhesi.

5. Termination of Contract

The contract can be terminated by either party upon return notice three weeks in advance. Pro Public and CSSP may terminate this contract at any time if it is determined that there is significant non-compliance by the external evaluator with the terms and conditions of the agreement.

Annex – 1: Selection Criteria

Summary of evaluation process

S. N.	Summary of Proposal Evaluation Form	Weightage (%)	Obtainable Points
1	Expertise of Individual/Organization including supporting team members (if applicable)	50%	
2	Proposed Methodology for Evaluation	40%	
3	Rationale of Financial Cost Breakdown	10%	